



All Pakistan Newspapers Society

ST-1/E, Block-16, KDA Scheme 36, Gulistan-e-Jauhar, Karachi
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Ref: APNS/2021/09

February 16, 2021

To: All Member Publications

“Sub: Bank Account Details of Newspaper Organizations for Payment by State Bank of Pakistan.”

Dear Sirs,

We are in receipt of a letter No.F.2/4/2020(Billing) dated February 11, 2021 from the Press Information Department, Government of Pakistan, Karachi alongwith a “Supplier Bank Account Details Form” regarding subject cited above.

In the above letter, it has been stated that State Bank of Pakistan runs an online system of payment for all of its vendors and requires a duly filled in proforma from the vendors for registration and onward payments through their system. Since the payments are made directly into the bank accounts of vendors, accurate information of Account Name and IBAN are required.

The payment of advertisement bills by SBP is not being made because of non-submission of required information / documents by newspapers. Therefore, in order to expedite and facilitate the process of vendor registration with SBP, the attached Form must be completely and accurately filled and duly signed by the respective financial authorizing authority, since any misinformation can lead to incorrect payments. The Form must be accompanied by covering letter signed by the head of the respective newspaper organization on their official letterhead. The Form is to be submitted at the address : *External Relations Department, 10th Floor, Main Building, State Bank of Pakistan, I.I. Chundrigar Road, Karachi.* For any clarification, following officers may be contacted:

- Mr. Rehan Talat, Joint Director, External Relations Department, SBP
Contact: 021-33114916
- Mr. Haris Mumtaz, Joint Director, External Relations Department, SBP
Contact: 021-33114964

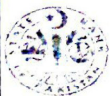
Thanking you,

Yours faithfully,

-s/d-

(Dr. Tanvir A. Tahir)
Executive Director
APNS

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STATE BANK OF PAKISTAN

S-2

Finance Department

Supplier Bank Account (IBAN) Details Form

1. For OFFICE use : (Please Check)

Office	SBP	<input type="checkbox"/>	BSC	<input type="checkbox"/>	Department	<input type="text"/>
Create New Supplier		<input type="checkbox"/>	New Site	<input type="checkbox"/>		
Update Supplier Info		<input type="checkbox"/>			Supplier No.	<input type="text"/>

2. Supplier Information

Supplier Name	<input type="text"/>		
Supplier NTN	<input type="text"/>	CNIC No	<input type="text"/>
	(Mandatory)		(If NTN Not available)
Supplier Address	<input type="text"/>		
	<input type="text"/>		
		Supplier City	<input type="text"/>
Contact Nos.		Mobile No.	<input type="text"/>
E-mail Address		Fax No. :	<input type="text"/>

3. Bank Account Information

Bank Name	<input type="text"/>		
Branch Name	<input type="text"/>		
Branch Address	<input type="text"/>		
Branch License No.	<input type="text"/>	Branch Type	Commercial <input type="checkbox"/> Islamic <input type="checkbox"/>
Account No. (IBAN)	PK <input type="text"/>		Supplier Stamp & Sign.
Title of Account	<input type="text"/>		

Forwarded By	<input type="text"/>	Verified By	<input type="text"/>	Entered By	<input type="text"/>	Approved By	<input type="text"/>
	(Procurement Function)				(Supplier Mgt User/Supervisor)		
			<input type="text"/>				Date

Note: Information without complete Bank Account Details (IBAN) & NTN/ CNIC will not be accepted.
 All Payments will be made to suppliers through Bank Account
 Any change in Supplier's Particulars should be conveyed immediately to SBP. SBP will not be responsible for credit into wrong account of supplier due to change in bank account details not conveyed to SBP or delay in settlement of supplier's claims.